

# Briarwood Homes Association, Inc.

## Board of Directors

### Meeting Minutes

April 19, 2022, 6:30 pm

### ZOOM Call

Attending: Neal Buxcel, Tom Quigley, Lee Ring, Stephanie Harden, Jason Janzen,  
Phil Taylor (Late)

Not Attending: Chris Circo, Joe DiSalvo

#### 1. Welcome/Quorum

President Quigley convened the 2<sup>nd</sup> quarter 2022 Board meeting at 6:30 p.m. by way of Zoom video conferencing. Quorum present. Handouts for the meeting had been previously distributed via email. Phil Taylor was not on call to start.

#### 2. Prior Meeting Minutes Review/Approval

President Quigley called for approval of the Jan 13, 2022 Quarterly Board meeting minutes. Motion to approve, as submitted, by Neal Buxcel . Second by Lee Ring. Motion passed

#### 3. Financial Review/Approval

##### ☐ 2022 Owner Dues Status

Treasurer Stephanie Harden reported all residents had paid with the exception of 3. She sent the late fees notice to those members.

##### ☐ 1<sup>st</sup> Qtr 2022 Financial Report

Stephanie had emailed the 1<sup>st</sup> Qtr financial report to all Board Members. She asked if there were any questions or comments. There were none. Tom asked for a motion to approve the financial report. Motion to approve was made by Lee Ring Second by Neal Buxcel.. Motion passed .

#### 4. Detention Ponds

Tom Quigley said the only planned work on the Ponds this year was to move the rip rack rock to level it out in the trenches. This will be done early spring by Faust Enterprises that did the trenching and rock placement last year. Should only cost around \$200 - \$300,.

5. Bag Worm Treatment for Tree

Tom reported that we would continue with the Bag Worm Treatments as approved before. There are Two treatments total cost \$177.62 last year.

6. Administration

- Briarwood Neighborhood Garage Sale May 7. 8AM – 2PM. Tom said he would put Ad in Nonpareil newspaper. He will place the 4 garage sale signs at the four entrances to Briarwood the week before the sale.
- Review Newsletter dates Spring due June

**Newsletter Publication Schedule:**

June 3 Draft articles submitted.

June 10 Draft Newsletter released to Board

June 22 Final Newsletter to Office Max/printing.

June 29 Newsletter label and mail.

**Assignments for Articles**

1. Presidents Corner
  2. New Eastern Hills Trail Stop Park - Tom
  3. Annual Meeting Scheduled - Tom
  4. Retention Pond Update - Tom
  5. Eastern Hills Sidewalk - Tom
  6. Vehicle Parking on Street - Neal
  7. Financial Report Stephanie - Stephanie
  8. Fireworks - Stephanie
  9. Architecture Committee Report - Chris
  10. Recycle/Trash Container Management - Neal
  11. Cleaning up after pets - Jason
  12. Food Trucks – Tom
  13. Slow Down School is Out – Tom
  14. Fire Hydrant Party - Tom
- Review Board meeting dates: 7/19 10/4 (if needed) and Annual 10/11

9. Architecture Committee Report

Lee said there was nothing new to report. Not a big number of requests. One was for raised bed garden, may need to be monitored.

10. New Business

Discuss PayPal fees on annual dues. Stephanie said the late fees have covered the difference in the old PayPal fees and the new ones. We will not change to new fees this year but will next year.

<b>fees</b>	<b>PayPal fee at 3.49%</b>	<b>plus</b>	<b>Total add on</b>	<b>We add PayPal fee</b>	<b>Total cost from PayPal</b>	<b>We charge on Website</b>
\$65.00	\$2.269	\$0.49	\$2.76	\$2.90	\$67.86	\$67.90
\$75.00	\$2.618	\$0.49	\$3.11	\$3.25	\$78.22	\$78.25
\$85.00	\$2.967	\$0.49	\$3.46	\$3.60	\$88.58	\$88.60
\$115.00	\$4.014	\$0.49	\$4.50	\$4.75	\$119.67	\$119.75

Adjourn

There being no further business to come before the Board the meeting was adjourned at 6:50 pm.

Respectfully Submitted,

Tom Quigley  
Briarwood Homes Association, Inc.