

# Briarwood Homes Association, Inc.

## Board of Directors

## Meeting Minutes

January 13, 2022, 6:30

p.m.

## ZOOM Call

Attending: Buxcel, Neal Circo, Chris Quigley, Tom Taylor, Phil Lee Ring  
Jason Janzen (Late) Joe DiSalvo

Not Attending: Harden, Stephanie

### 1. Welcome/Quorum

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President Quigley convened the 1<sup>st</sup> quarter 2022 Board meeting at 6:30 p.m. by way of Zoom video conferencing. Quorum present. Handouts for the meeting had been previously distributed via email. Joe Disalvo was not on call to start.

### 2. Prior Meeting Minutes Review/Approval

President Quigley called for approval of the October 12, 2021 Annual Owner meeting minutes. Motion to approve, as submitted, by Lee Ring. Second by Neal Buxcel. Motion passed

### 3. Financial Review/Approval

#### 2022 Owner Dues Status

Treasurer Stephanie Harden was unable to attend. President Quigley reported that Stephanie had sent an email saying 73 residents have paid their annual dues to date.

#### End of Year Financial Report

President Quigley called attention to the 2021 end of year Financial Report, Stephanie had emailed to all Board Members. He asked if there were any questions or comments. There were none. There were none. He asked for a motion to approve the financial report by. Motion to approve was made by Phil Taylor Second by Chris Circo.. Motion passed 5-0.

### 4. 2021 Board Elections

After reviewing the current slate of officers, President Quigley asked if anyone wanted to volunteer for an officer position? He said the Secretary position is open due to Jack Wiede no longer on the Board. No volunteers. President Quigley said he would ask Joe DiSalvo if he was interested. President Quigley moved to accept all current officers by Acclamation Consent for the 2022 term. . Acclamation unanimously approved.

2021 Association Officer

Election Results

President

To

Tom Quigley Vice-

President Neal

Buxcel

Treasurer

Step

Stephanie Harden

Secretary

5. Detention Ponds

Tom Quigley said the only planned work on the Ponds this year was to move the rip rack rock to level it out in the trenches. This will be done early Spring by Faust Enterprises that did the trenching and rock placement last year. Should only cost around \$200 - \$300.

6. Garry's Mole control in South Pond

Tom reported that as approved before the Annual first check is \$75. Then .60 a worm used. They check every two weeks or so. Last year cost was \$311.

7. Bag Worm Treatment for Tree

Tom reported that we would continue with the Bag Worm Treatments as approved before. There are Two treatments total cost \$177.62 last year.

8. Administration

2021 Association Tax Reporting

Stephanie Harden is preparing and submitting Form 1099's (Contractor Payments). Tom Quigley will prepare and submitted Iowa Form 1120-H and Federal Form 1120-H.

The HyVee Community Room has been reserved for the October 11, 2022 Annual Owner Meeting. The Briarwood Neighborhood Garage Sale is scheduled for May 7, 2022, same time as Forest Glen.

The 2022 Briarwood Newsletter publication dates are: Spring/Summer – June 3, Fall/Winter – October 28. Tom Quigley will prepare a list of topics to be included and a publication schedule. Let Tom know of any articles that you wish included. Tom asked if members had a chance to look at the new format for the newsletter? This is due to using new software to generate the newsletter. All said it looked good, and would be easier in the future to generate.

2022 Board Meeting Dates are April 7, July 14, October 6 (...if needed) and the Annual Owner Meeting is October 11.

9. Architecture Committee Report

Chris Circo indicated there was nothing new to report. The last activity was the garage for Separate Garage at 4121 Gladbrook Drive. He thanked Phil, Lee and Jason for handling.

10. New Business

Phil Taylor said the email Tom had sent to all residents in the Briarwood email list about a new apartment housing complex was sure to cause concern with residents. The email was notice that a developer was going to present at the next CB Planning Commission meeting a project that will construct a 128 unit apartment building and 85 other homes/townhomes at the end of Chestnut and where Steven Rd would meet. Board members expressed concern that the traffic would impact the Briarwood area. All agreed that it will be a while before it would begin if approved. However we should keep aware of plans and impact on Briarwood streets, possibly will be "straight-thru" Berwick and Oran Street connections (e.g., no cul-de-sacs).

Adjourn

Shortly before the end of the zoom call, Joe DiSalvo attempted to log in. He was having issue with connecting. Tom will reach out to him in an email about Secretaries position.

There being no further business to come before the Board the meeting was adjourned at 7:10 p.m.

Respectfully Submitted,

Tom Quigley  
Briarwood Homes Association, Inc.